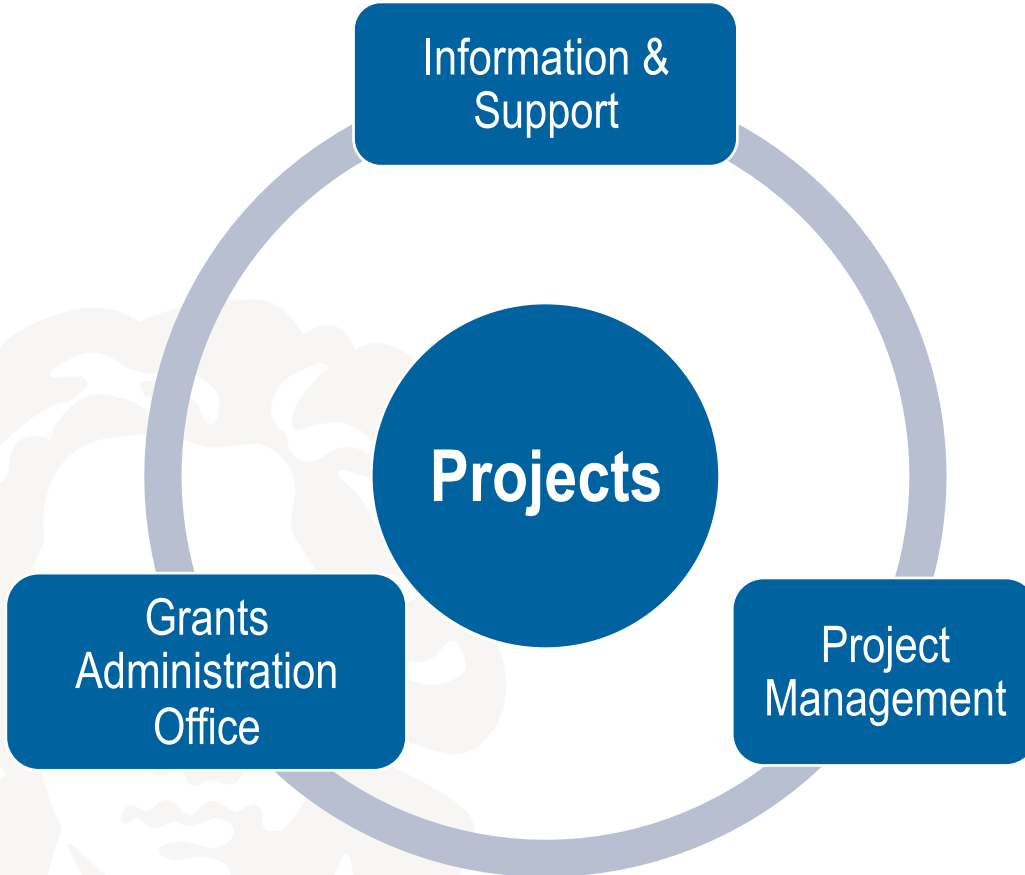


Goethe University's Research Service Center

Support Throughout the Entire Life Cycle of
a Research Grant



- **Central hub:** One team, three locations
- **Pooling all support services** associated with the life cycle of research grants
- Long-term perspective: **Expanding the range of services offered**

Riedberg

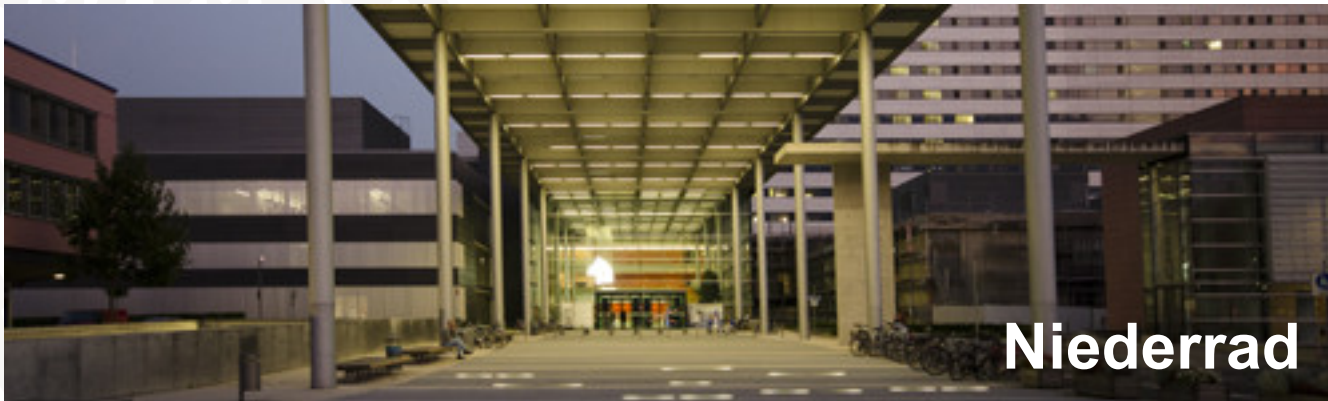


- Decentralized structure of research services is maintained
- Boosting close collaboration with individual Faculties

Westend



Niederrad



Main Objective

Service unit for all questions concerning **national and international research funding** for researchers at Goethe University

Services for Researchers

Personal grants consultancy, especially for Early Career Researchers

- identification of relevant funding programs
- proposal development*
- support of submission processes

Information events, workshops, networking meetings and newsletters

Contracts management, financial settlement and reporting

Application support for EU collaborative projects, management support of ongoing EU consortia

* support for some strategically relevant programs is provided by FuN (Research Strategy & Funding)

Research Service Center

Information | Project Management | Grants Administration Office

Head of RSC: Sabine Monz, PhD

Homepage: <http://www.rsc.uni-frankfurt.de>

Contact: rsc@uni-frankfurt.de

Information and Support

National Research Funding:

Bettina Heiss (all faculties)

EU consortia and MSCA:

Kristina Wege (FB 01-10)

Vanessa Fink (FB 11-16)

Project Management

All faculties

Department Head:

Marco Betz, PhD

Grants Administration Office

Faculty 1-15

Department Head:

Jörg Hardenberg

Grants Administration Office

Medical Faculty

Department Head:

Gudrun Schulz

Information and Support

- Individual research and information about national, international, European and international grants
- Information about funding opportunities within Goethe University
- Grants consultancy targeting national funding opportunities, especially for Early Career Researchers
- Newsletter for Early Career Researchers
- Strategic and administrative support during the application phase
- Contracts management (Faculties 1-15) and negotiation of EU grant agreements (all Faculties)

Grants Administration Office

- Legal contracts management for members of Faculty 16
- Maintenance of the university's research project registry
- Financial account management
- Assistance with the creation and submission of financial reports and invoices related to externally funded projects
- Administration and distribution of institutional overheads associated with projects sponsored by the EU, DFG, BMBF, and industry partners
- Budgetary planning assistance

Project Management for EU Collaborative Projects

- Application consultancy (budgeting, putting together a consortium, structuring work packages, designing management structures, etc.)
- Support during the grant agreement negotiation phase
- Provision of project management expertise for ongoing projects
- Support for the creation of financial reports
- Support for completing routine audits and managing 2nd level EU audits
- Support with cost statements related to the acquisition of permanent equipment

Research Service Center Information and Support – Contact Information

Dr. Bettina Maria Heiss

Liaison Officer for National Research Funding and Early Career Researchers

phone: +49(0)69 79817405

email: heiss@em.uni-frankfurt.de

Vanessa Fink

European and International Research Funding FB 11-16

phone: +49(0)69 798 15196

email: rsc-eu@uni-frankfurt.de

Sarah Sofie Raphael

(currently on maternity leave)

European Research Council Funding,

phone: +49(0)69 798 17413

email: rsc-eu@uni-frankfurt.de

Kristina Wege

European and International Research Funding FB 1-10

phone: +49(0)69 798 15198

email: rsc-eu@uni-frankfurt.de